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Approved For Release 2005/04/17 : CIA-RDP58-00039A000500040056-3

Office Memorandum • UNITED STATES GOVERNMENT

TO : Executive Officer/TR

DATE: 23 May 1956

FROM : Chief, Instructional Services Branch/SS/TR

SUBJECT: Weekly Activity Report No. 21
16 - 22 May 1956SIGNIFICANT ITEMS

None

OTHER ACTIVITIES

1. The Training Materials Registry, ISB, has been receiving numerous inquiries regarding the status of the following publications for Agency use and retention:

- a. The Basic Agent Tradecraft Training Manual (BATT Manual)
- b. The Glossary of Intelligence Terminology
- c. The American Thesis

The above publications had been scheduled for printing and reproduction in recent months, only to have been delayed. The present inquiry for this material has also brought up the question of the necessity of up-to-date tradecraft and operational type training materials for overseas and field use. The current supply of such training materials has been exhausted or else is out-dated, and some concentrated effort must be made to replenish the stock.

2. Bibliographies and Research.

a. Bibliography on India. [] LETS instructor, has initiated the work on this project; reference materials have been compiled and a search of the Library of Congress is currently being made.

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b. Reading List for Intelligence Officers. A list of 58 annotated titles have been compiled by LIB/ISB and will be reproduced. The material deals with Communism, the USSR, Intelligence, and Espionage. This is an attempt to present in one source a few of the more outstanding and up-to-date publications dealing with Intelligence, for which there have been numerous requests.

c. Research project dealing with the detailed activities of a Communist Party member. [] OS/TR, has requested a search for books and articles which detail the activities of a CP member as he attends meetings, pays dues, delivers the Daily Worker, etc.

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d. Area Background Pamphlet File. [] has requested library support in establishing a file dealing with all countries.

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3. Publications and Reproduction

a. Catalog of Courses - Revisions, June 1956, All Catalogs: plates for the two Headquarters issues will be ready for proofreading Friday, 25 May; estimated completion date for all issues is the early part of June; 2 copies each of the long-term schedules were distributed to Training Liaison Officers prior to regular distribution of Catalog revisions.

b. Basic Tradecraft Manual - TR IM 2-6. Approximately 140 pages were typed, proof-read, and edited by the E&R Section; text corrections have necessitated retyping of certain pages prior to forwarding to Printing Services Division/LO for printing.

c. Basic Tradecraft Manual, Supplement, TR IM 2-6a. The materials and photographs for the Supplement are being compiled and prepared under the direction of C/ISB.

d. Studies in Intelligence, No. III. The printed proof copy of the text has been received from PSD/LO and forwarded to for proof-reading.

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e. The OTR Bulletin No. 15 issue has been received by E&R/ISB and disseminated.

f. The estimated completion date for the bibliography, Hand-to-Hand Combat, TR RM O-525, is 4 June 1956; a total of 100 copies are being printed, and these will be disseminated to interested customers.

g. Miscellaneous administrative communications: Approximately 2,900 copies of 17 original pages were reproduced, collated and distributed by E&R/ISB.

h. CIA/Armed Forces Reserve Training. A total of 20 stencils were reproduced and collated for PPS/TR.

4. Attendance at the Language Film Program

German	16 May		persons
Russian	16 May		"
Spanish	17 May		"
Czech	17 May		"
Italian	22 May		"
Polish	22 May		"
Russian	23 May		"

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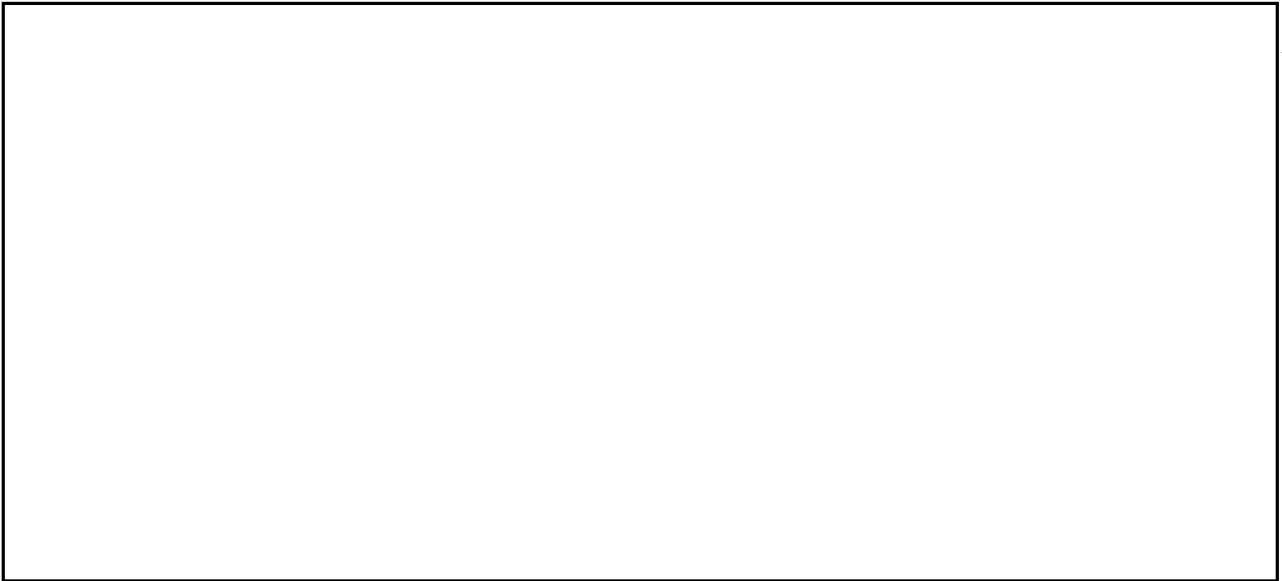
5. Training Aids Completed during the Week

- a. Language and Area Training. Miscellaneous cards and signs: total 6; processed for reproduction a total of 2 lantern slides.
- b. The photography unit of VAS/ISB completed a total of 26 special photos and enlargements for the TR instructional staffs.
- c. The layouts prepared by VAS/ISB for the revised Cable Secretariat Handbook have been approved and the final artwork is being completed.

6. Progress on Major Training Aid Projects

- a. The artwork and copy paste-up of the Russian Language Reader, requested by the Russian staff of LETS is approximately 95% completed.
- b. The revised Graphics Register/OCR Display for the BOC Intelligence Products Exhibit is 65% complete.

7. Personnel



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